



Republic of the Philippines
Province of Surigao del Sur
CITY OF TANDAG

Office of the Secretary to the Sangguniang Panlungsod

2nd Floor, Legislative Building,
Airport Road, Brgy. Awasian
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(086) 214-3076

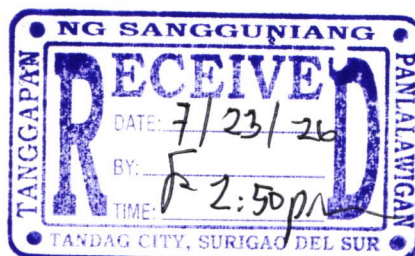
July 23, 2026

THE HONORABLE PRESIDING OFFICER & MEMBERS
SANGGUNIANG PANLALAWIGAN of SURIGAO DEL SUR
Capitol Hills, City of Tandag

Thru: **MR. EDGAR G. PEREZ II, JD**
Secretary to the Sangguniang Panlalawigan

Sirs and Mesdames:

Greetings!



We are pleased to furnish you a copy of Ordinance No. 020, Series of 2026, entitled: **“AN ORDINANCE REQUIRING IDENTIFIED TOURISM ENTERPRISES OPERATING WITHIN THE CITY OF TANDAG TO STRICTLY ADHERE TO THE DEPARTMENT OF TOURISM ACCREDITATION REQUIREMENTS”**, duly enacted by the 7th Sangguniang Panlungsod during its 23rd Regular Session held on June 10, 2026 and approved by the City Mayor on July 21, 2026, which is self-explanatory, for your information and guidance.

Please also find the following pertinent attachments:

- | | | |
|---|---|---|
| 1) 3 original copies –
and 3 photocopies | } | Transmittal Letter; |
| 2) 3 original copies
and 3 photocopies | | Ordinance No. 020, Series of 2026; |
| 3) 3 original copies
and 3 photocopies | } | Certificate of Posting in different conspicuous
areas; and |
| 4) Proof of Posting (photographs) | | |

Very truly yours,

LOURDES LOUELLA E. ESCANDOR, MPP
Secretary to the Sangguniang Panlungsod

file

spsecretary.tandag@gmail.com

SP Secretary.Tandag

Padayon Tandag sa Pag-uswag!



EXCERPTS FROM THE MINUTES OF THE 23RD REGULAR SESSION OF THE MEMBERS OF THE 7th SANGGUNIAN PANLUNGSOD OF THE CITY OF TANDAG, SURIGAO DEL SUR, HELD ON JUNE 10, 2026, AT THE SANGGUNIAN PANLUNGSOD SESSION HALL

Refer To: Committee on Tourism, Culture, Arts and Heritage

PRESENT:

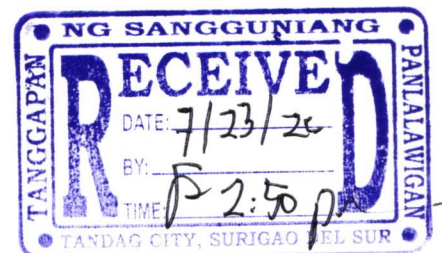
HON. ELEANOR D. MOMO
City Vice Mayor
Presiding Officer

Hon. Maria Lourdes Kharin C. Momo	- Sangguniang Panlungsod Member
Hon. John Paul C. Pimentel	- Sangguniang Panlungsod Member
Hon. Alvin C. Ty, Jr.	- Sangguniang Panlungsod Member
Hon. Andrei A. Andresan	- Sangguniang Panlungsod Member
Hon. Gay Geraldine G. Tan	- Sangguniang Panlungsod Member
Hon. Hyna Jean R. Boniao	- Sangguniang Panlungsod Member
Hon. Imelda C. Falcon	- Sangguniang Panlungsod Member
Hon. Antonio V. Salazar	- Sangguniang Panlungsod Member
Hon. Al P. Geli	- Sangguniang Panlungsod Member
Hon. Charisse Valentine P. Pineda	- Sangguniang Panlungsod Member (LNB Representative)
Hon. Rhaniette S. Tan	- Sangguniang Panlungsod Member (SK Fed. Representative)
Hon. Ramel T. Montero	- Sangguniang Panlungsod Member (IPM Representative)

ABSENT:

Hon. Rosario Ninfa G. Dumagan II	- Sangguniang Panlungsod Member (On Special Leave)
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ORDINANCE NO. 020
(Series of 2026)



Authorized/Moved by: Hon. Charisse Valentine P. Pineda
Seconded by: All Sangguniang Panlungsod Members Present

AN ORDINANCE REQUIRING IDENTIFIED TOURISM ENTERPRISES OPERATING WITHIN THE CITY OF TANDAG TO STRICTLY ADHERE TO THE DEPARTMENT OF TOURISM ACCREDITATION REQUIREMENTS

spsecretary.tandag@gmail.com

Sangguniang Panlungsod Secretary Tandag City

Padayon Tandag sa Pag-uswag!



NOW, THEREFORE, BE IT ORDAINED BY THE SANGGUNIANG PANLUNGSOD, IN REGULAR SESSION ASSEMBLED:

SECTION 1. SCOPE AND APPLICATION. This Ordinance shall apply to all tourism enterprises operating within the territorial jurisdiction of Tandag City.

SECTION 2. DEFINITION OF TERMS. As defined under RA No. 9593 or the Tourism Act of 2009 and its Implementing Rules and Regulations (IRR), the following terms, as used in this Ordinance, shall mean:

- a) **Accreditation** – refers to a certification issued by the Department of Tourism (DOT) to a tourism enterprise that officially recognizes it as having complied with the minimum standards for the operation of tourism facilities and services.
- b) **Tourism Enterprises** – refers to facilities, services and attractions primarily engaged in whole or in part in tourism and for the purpose of attracting visitors to and within the Philippines, such as, but not limited to, enterprises provided for under the primary and secondary tourism enterprises.
- c) **Primary Tourism Enterprises** – refer to business establishments whose facilities and services are directly related to tourism as determined by the DOT.
- d) **Secondary Tourism Enterprises** – refer to business establishments whose facilities and services are related to tourism, not classified under Primary Tourism Enterprises, and desire to obtain voluntary accreditation from the DOT.

SECTION 3. CLASSIFICATION OF TOURISM ENTERPRISES. The following establishments and services are categorized based on the standards set by the DOT:

- a) **Primary Tourism Enterprises (MANDATORY Accreditation)** – refers to facilities and services that are directly related to tourism.
 - 1) Accommodation establishments such as, but not limited to, hotels, resorts, apartment hotels, Mabuhay Accommodations (tourist inns, motels, pension houses, private homes used for homestay, serviced apartments, and bed and breakfast facilities);
 - 2) Travel and tour services;
 - 3) Tourist transport operators;



- 4) Meetings, Incentives, Conventions, and Exhibition (MICE) organizers and facilities/venues;
 - 5) Adventure/sports and eco-tourism facilities;
 - 6) Tourism frontliner (Tour Guide); and
 - 7) Such other enterprises as may be identified by the Secretary of the DOT, after due consultation with the sector concerned.
- b) **Secondary Tourism Enterprises (VOLUNTARY Accreditation)** – refers to facilities and services that may be related to tourism, which may obtain voluntary accreditation from the DOT, such as, but not limited to:
- 1) Restaurants;
 - 2) Specialty shops and department stores;
 - 3) Sports and recreational facilities, such as, but not limited to, badminton courts, pickleball courts, gyms, yoga studios, and spa facilities;
 - 4) Health and wellness facilities;
 - 5) Rest areas in gas stations;
 - 6) Agri-tourism farms and facilities;
 - 7) Outbound travel agencies; and
 - 8) Such other enterprises as may be identified by the Secretary of the DOT, after due consultation with the sector concerned.

SECTION 4. REGISTRATION OF TOURISM ENTERPRISES FOR OPERATION IN TANDAG CITY. The following rules shall be observed in the registration of Tourism Enterprises for operation in Tandag City:

- a) All Primary Tourism Enterprises are required to obtain a valid accreditation from the DOT for the issuance of a Business Permit to operate in Tandag City.
- b) For Secondary Tourism Enterprises, accreditation shall be voluntary.
- c) Upon notification from the DOT that a Primary Tourism Enterprise has failed to obtain or lose its accreditation, the necessary suspension or closure orders shall be issued to the Primary Tourism Enterprise.
- d) All Tourism Enterprises shall pay the corresponding tourism fees as a condition precedent for the registration of their business permits, operation, and renewal.





SECTION 5. BENEFITS AND INCENTIVES. The value of accreditation for Tourism Enterprises includes the following:

a) Marketing and Promotional Visibility

- a. The DOT heavily promotes accredited tourism enterprises to ensure travelers choose verified, safe, and quality venues.
- b. Business profile is automatically listed in the official DOT databases and travel portals. This is the primary directory used by regional and international tourists, as well as travel agencies.
- c. Accredited agencies gain access to programs managed by the Tourism Promotions Board (TPB), including domestic travel trade fairs, business-matching sessions, and regional travel expos.
- d. The DOT actively endorses accredited tourism enterprises to international and domestic tour operators for inclusion in standard tour packages, itineraries, and educational field trips.

b) Operational and Regulatory Benefits

- a. Airport and Transport Facilitation – Transport operators and accommodation facilities can receive endorsements to local airports, such as Surigao or Butuan gateways, for staff access passes to seamlessly meet, greet, and assist arriving and departing guests.

c) Capability Building and Fiscal Endorsements

- a. The DOT focuses on human resource development to ensure businesses in developing destinations meet international hospitality standards.
- b. Subsidized Human Resource Training – Priority access to free or heavily subsidized professional development courses. These include Front Office Management and Housekeeping, Effective Customer Relations, Tour Guiding Certification, and specialized seminars like waiters' and bartenders' courses.
- c. Access to Tourism Data – Free access to vital industry research, including regional visitor arrival statistics, domestic travel surveys, and market profiles to help you plan future business expansions.





SECTION 6. CREATION OF JOINT TOURISM INSPECTION TEAM. There is hereby created a Joint Tourism Inspection Team to ensure compliance with this Ordinance and to verify that tourism enterprises maintain the prescribed operational and facility standards.

a) **Composition.** The Inspection Team shall be composed of representatives from the following offices:

- 1) City Tourism Officer (as Chairperson);
- 2) Business Permit and Licensing Office (BPLO);
- 3) City Health Officer or representative for sanitary and health compliance;
- 4) Bureau of Fire Protection (BFP) City Fire Marshal or representative; and
- 5) City Engineer or Building Official (for structural safety and zoning compliance).

b) **Functions.** The Inspection Team shall exercise the following duties:

- 1) Conduct joint ocular and physical inspections of primary and secondary tourism enterprises within Tandag City;
- 2) Verify the validity of required localized and national documents, structural stability, fire safety metrics, and general sanitary conditions;
- 3) Recommend issuance of warnings, suspensions, or closure orders for non-compliant establishments.

c) **Frequency and Time of Inspection.** Routine inspections shall be conducted every six (6) months for existing/renewal establishments. For new establishments, inspections shall be scheduled and conducted as needed within standard business hours.

d) **Special Inspections.** When public interest requires, a special or random inspection may be conducted at any time upon receipt of a validated consumer complaint, a report of a public health threat, or a suspected violation of this Ordinance.





- e) **Report of the Inspection Team.** Within five (5) working days from the date of inspection, the Chairperson shall submit a report detailing the findings and any recommendations to the City Mayor, BPLO, and the Committee on Tourism, Culture, and Arts.

SECTION 7. PROCEDURE FOR DEPARTMENT OF TOURISM (DOT) ACCREDITATION. To secure mandatory or voluntary accreditation, tourism enterprises shall abide by the standard documentation and application procedures enforced by the DOT.

a) **Application Steps**

- 1) Register an Account on the official digital portal via the DOT Tourism Accreditation Portal (<https://accreditation.tourism.gov.ph>).
- 2) Complete the Application Form and upload the required compliance documents.
- 3) Pay the Required Fee via authorized DOT payment channels.
- 4) Submit the Accomplished Application Form for processing and physical evaluation.
- 5) Claim accreditation once approved by the regional office.

- b) **Timeline of Process.** The initial evaluation of the application and documentation takes about five (5) to seven (7) days. However, the actual printing and final delivery of the official certificate or sticker depends on the processing and dispatch timeline of the DOT Regional Office.

Provided that a formal proof of submission or a digital receipt from the DOT portal shall be sufficient to temporarily process, issue, or renew the local Tandag City Business Permit while waiting for the physical arrival of the final regional certificate.

SECTION 8. ROLE OF THE CITY TOURISM OFFICE. The City Tourism Office shall maintain high standards for Tourism Enterprises, supporting their development, and contributing to the overall quality and growth of the tourism sector in the City of Tandag. Accordingly, the City Tourism Officer shall be responsible for the following:





- (a) Secure a list of all business enterprises and establishments within the jurisdiction of the City from the Business Permit and Licensing Office (BPLO);
- (b) Adopt the classification of Primary and Secondary Tourism Enterprises set by the DOT and apply the same to business enterprises and establishments within the City to categorize them and determine which are mandated to be accredited with the DOT;
- (c) Establish and maintain a list of all accredited Primary and Secondary Tourism Enterprises of the City;
- (d) Prepare reports, as needed, related to the accreditation status of Primary and Secondary Tourism Enterprises in the City; and
- (e) Perform such other functions as may be required by law and issuances of the DOT.

SECTION 9. ROLE OF THE BUSINESS PERMIT AND LICENSING OFFICE. The Business Permit and Licensing Office (BPLO) shall assist in the enforcement of the accreditation of tourism enterprises to ensure they adhere to the required standards and regulations. The BPLO shall be responsible for the following:

- (a) Issue business permits and licenses to Tourism Enterprises that have successfully met accreditation requirements based on the guidelines of the DOT;
- (b) Issue the necessary suspension or closure orders to the Tourism Enterprises which fail to secure the mandatory accreditation from the DOT; and
- (c) Perform such other functions as may be required by law and issuances of the DOT.

SECTION 10. TRANSITORY PERIOD. A transitory period of one (1) year from the effectivity of this Ordinance shall be provided to all affected Tourism Establishments to comply with the requirements of this Ordinance.





SECTION 11. SEPARABILITY CLAUSE. If, for any reason, any part or provision of this Ordinance is held unconstitutional or invalid, other parts or provisions hereof which are not affected thereby shall continue to be in full force and effect.

SECTION 12. REPEALING CLAUSE. All other ordinances, resolutions, orders, circulars, and regulations or parts thereof, which are inconsistent with the provisions of this Ordinance, are hereby repealed, amended, and/or modified accordingly.

SECTION 13. EFFECTIVITY. This Ordinance shall take effect fifteen (15) days after it has been posted in two (2) conspicuous places and published in general circulation.

ENACTED this 10th day of June 2026.

As disposed of by the Presiding Officer

Ayes (12) –	Hon. Momo, Hon. Pimentel, Hon. Ty, Jr. Hon. Andresan, Hon. GTan, Hon. Boniao, Hon. Falcon, Hon. Salazar, Hon. Pineda, Hon. Geli, Hon. RTan, and Hon. Montero
Nays- (0)-	None
Abstain- (0)-	None

CERTIFIED CORRECT:


MARIE CHERRY ANN D. PALMA
Administrative Officer III
OIC- Secretary to the Sangguniang Panlungsod








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CITY OF TANDAG

Office of the Sangguniang Panlungsod

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Tandag City, Surigao del Sur, Philippines 8300
(086) 214-3076

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Ordinance No. 020
Series of 2026

ATTESTED:

ELEANOR D. MOMO
City Vice Mayor
Presiding Officer

APPROVED BY:

ROXANNE C. PIMENTEL
City Mayor
Date: July 21, 2026



spsecretary.tandag@gmail.com



Sangguniang Panlungsod Secretary Tandag City

Padayon Tandag sa Pag-usap!

CERTIFICATE OF POSTING

This is to certify that Ordinance No. 020, Series of 2026, was posted at the Bulletin Board:

Ordinance No. 020, entitled: **“AN ORDINANCE REQUIRING IDENTIFIED TOURISM ENTERPRISES OPERATING WITHIN THE CITY OF TANDAG TO STRICTLY ADHERE TO THE DEPARTMENT OF TOURISM ACCREDITATION REQUIREMENTS.”**

Date Enacted: June 10, 2026
Date Approved: July 21, 2026
Date Posted : July 23, 2026

WITNESS:
Name & Signature:

Places Posted:

1. TANDAG CITY HALL BULLETIN BOARD (BRGY. AWASIAN)

NOTE
Date: 7/23/2026
2. PROVINCIAL GOVERNMENT BULLETIN BOARD (BRGY. TELAJE)

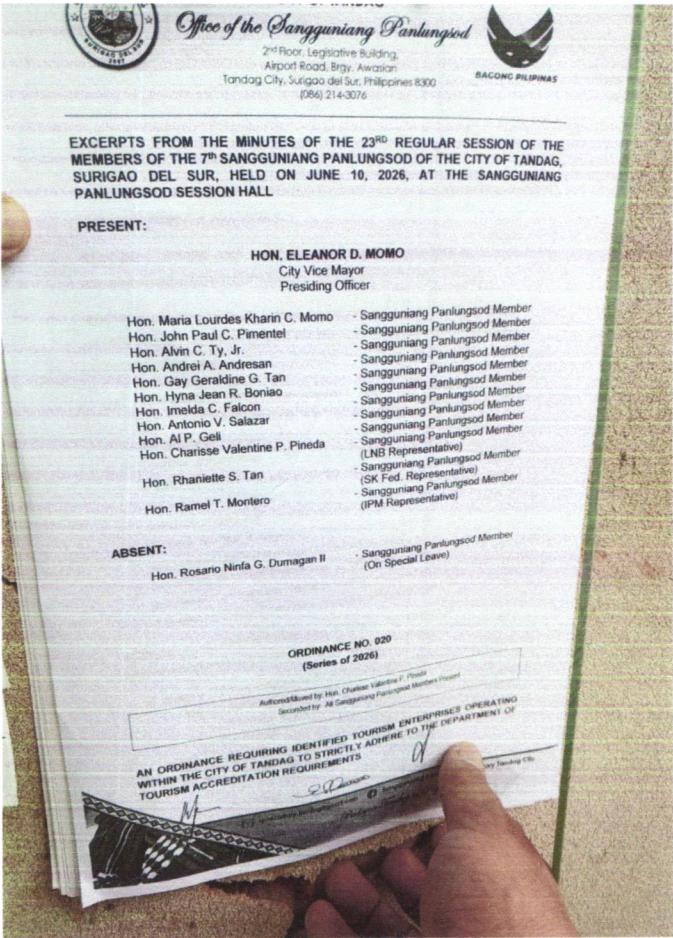
BEEN
Date: 07/23/26
3. TANDAG CITY PUBLIC MARKET BULLETIN BOARD (LUHA BRGY. MABUA)

J. C. C. 2026
Date: 7-23-26
4. TANDAG CITY BUS TERMINAL BULLETIN BOARD (BALILAHAN BRGY. MABUA)

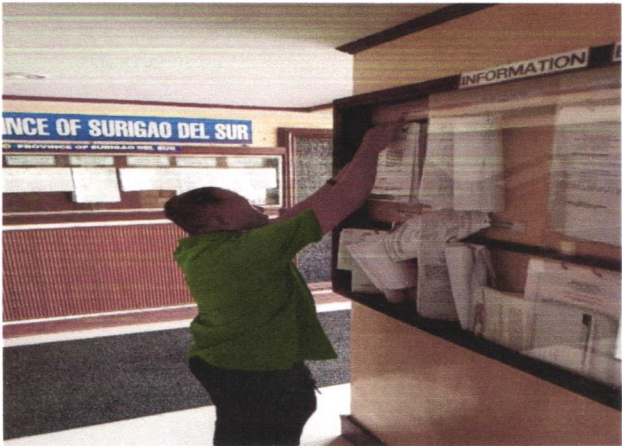
M. Magalana
Date: 7/23/26

POSTING OF ORDINANCE NO. 020, SERIES OF 2026

ON JULY 23, 2026



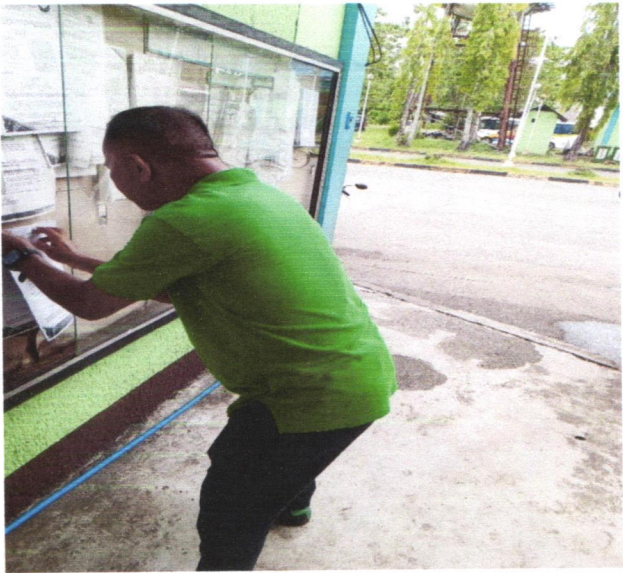
Tandag City Public Market



Provincial Government



City Hall, Tandag City



Tandag City Jeepney & Bus Terminal